

MINUTES
SHERWOOD MIDDLE SCHOOL BUILDING COMMITTEE
September 14, 2004

Members Present: Henry Fitzgerald, Katherine Nash, John Lebeaux, Robert Cox, Anthony Bent, Daniel Morgado

Also: Michael Pagano, Catherine Crockett, Scott Libby, Stephen Rusteika, Daniel Costello, Patrick Collins

Meeting called to order at 6:30 PM.

On a motion by Dr. Bent, second by Mr. Lebeaux, Henry Fitzgerald was elected Chairman of the Committee.

On a motion by Mr. Lebeaux, second by Mr. Fitzgerald, the minutes of August 3, 2004 were accepted.

On a motion by Mr. Lebeaux, second by Ms. Nash, the following bill schedule was authorized for payment.

Worcester Telegram	\$288.00
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Mr. Libby who will serve as the Project Manager for the project introduced himself and his company. He provided to the Committee and reviewed a sheet entitled "The Next Steps". Mr. Rusteika was also present. He will serve as the principal in charge of the project.

Mr. Pagano and Ms. Crockett introduced themselves and their firm. Ms. Crockett will serve as the project architect and Mr. Pagano the principal in charge.

Ms. Crockett presented a draft project schedule which was reviewed. There was an extended period of discussion about the schedule and the tasks before the Committee.

The immediate next step will be to conclude contract negotiations with the designer and project manager and then proceed to engage a geotechnical firm. Mr. Morgado will pursue these matters.

The next meeting of the Committee will be September 28, 2004 at 7:00 PM at the Sherwood Middle School.

Meeting adjourned at 7:18 PM.

Respectfully submitted,

Daniel J. Morgado